



# Call for Curricula for a position of Consultant within the MigraVenture Initiative CFCV 2017- 50

## ORGANIZATIONAL CONTEXT AND SCOPE

The MigraVenture initiative, launched in 2016 by the International Organization for Migration – Mission in Italy (IOM) in partnership with Etimos Foundation, aims at empowering migrant entrepreneurs to enhance their role as development actors.

In particular, the initiative contributes to build the capacities of migrant entrepreneurs and to strengthen their business ideas, as a vehicle to contribute to the objectives identified within the *Agenda 2030*.

### **Core Functions/Responsibilities**

Under the overall supervision of the Technical Cooperation and Development Specialist and the thematic supervision of the Migration and Development Officer, and in coordination with the M&D Project Assistant, the Consultant will support the implementation of the ***MigraVenture Initiative for migrant entrepreneurs*** aiming at identifying and selecting sustainable business ideas, promoted by migrant entrepreneurs in Italy, to be implemented in third countries, funded through the Voluntary Contribution of the Italian Cooperation to IOM (IVC 2016).

The Consultant will:

1. In coordination with the IOM project partner, supervise the work of the MigraVenture Advisory Business Committee (ABC), particularly by defining the Terms of Reference (ToRs) of the ABC and by organizing at least three ABC meetings to be held in Rome during the project implementation period;
2. Participate in the ABC and attend all its meetings in Rome;
3. In coordination with the IOM project partner, elaborate the methodology of ad-hoc training tools (one training manual and short training videos) aimed at providing targeted competencies to migrant entrepreneurs;
4. Consolidate the training contents/tools developed in Italian by the IOM's implementing partner and the ABC, and coordinate the elaboration of an ad-hoc training manual, composed of at least five modules, aimed at providing targeted competencies to migrant entrepreneurs;
5. Select a printing company according to IOM rules and coordinate the design (content, layout and graphic structure) and printing of the training manual;
6. Supervise the translation of the training materials in English and French;
7. In coordination with the IOM project partner, draft the content of at least five ad-hoc short training video tutorials (one for each training module), aimed at providing key training messages and to support frontal lessons;
8. Select a video production company and coordinate the development of five short training video tutorials, to be circulated also through online platforms;
9. Draft and submit to IOM interim monthly reports and one final report, in English, addressing the following: work and achievements of the ABC; methodology of the developed training tools (training manual and training videos); main challenges encountered and recommendations for future project developments;
10. Promote synergies with other IOM initiatives in the field of migrant entrepreneurship carried out by IOM in Italy and in other Regions.



## **DESIRABLE QUALIFICATIONS AND EXPERIENCE**

### **Education, professional experience and other requirements:**

- University Degree in Economics, Business Administration, Law or related field;
- Minimum five years professional experience in business and/or start-up development;
- Minimum three years of professional pedagogical experience in business and/or development;
- Experience in developing training manuals, preferably addressing entrepreneurs and/or the economic sector;
- Experience in training design, preferably addressing entrepreneurs;
- Experience in the development of business with a strong social impact is an advantage;
- Experience in supporting migrants' entrepreneurship is an advantage;
- Experience in writing reports and documents in Italian and English;
- Computer skills, specifically hands-on experience in usage of MS Office.

### **Competencies:**

- Personal commitment, efficiency, organizational skills and drive for results;
- Effectively coordinates actions with other implementing partners;
- Good organizational and communication skills;
- Ability to work harmoniously with other colleagues from diverse backgrounds.

### **Languages:**

Fluency in written and spoken **Italian** and **English is required**.  
French is considered an advantage.

**Interested candidates shall submit their Curriculum Vitae in English to the following e-mail address: [hriomrome@iom.int](mailto:hriomrome@iom.int) within **30 November 2017**, specifying as subject: **CFCV 2017 - 50****

**Only pre-selected candidates will be further contacted for the interview.**

**Any offer made to the candidate in relation to this Call for CV is subject to funding confirmation.**