



## **Call for Curricula for a Consultant (Didactics Expert)** ***Development of a manual on linguistic and intercultural mediation***

### **CFCV 2019 01 EXT – Didactics Expert**

In the framework of the LIMEA project - Linguistic and Intercultural Mediation for Emergency Actions, the International Organization for Migration (IOM) is supporting several Border Police Offices with a pool of linguistic and intercultural mediators. IOM is looking for a consultant to systematize the training material and to develop a comprehensive manual for both trainers and cultural mediators employed in different contexts.

Based on her/his didactic and teaching experience, the consultant is requested to support the project management team in arranging the available information, making them systematic and user friendly. The main beneficiaries of the didactic products are both the trainers in charge of training linguistic and intercultural mediators and the linguistic and intercultural mediators who will benefit from reference guidelines in their daily work.

In the framework of the above project, the consultant will carry out the following activities:

- Assist the project management team in collecting and analysing the relevant information from the staff that will feed into the didactic products;
- Propose a methodology to develop: 1) a manual on cultural mediation adapted to several contexts (Training of Trainers) and 2) a booklet/guidelines for cultural mediators;
- Select subject areas and set specific learning objectives in close cooperation with the project management team;
- Draft the above mentioned products in Italian and review them according to the instructions agreed with the project management team;
- Systematize the collected information to develop user-friendly didactic products;
- Contribute to the identification of good practices developed during the project to be showcased in the manual;
- Develop evaluation tools specifying processes and techniques of evaluation chosen;
- Meet regularly with the project management team to fine-tune and finalize the didactic products within the set deadlines.

A draft of the Training Curriculum package will be required for comments before the final version is approved. The final Training Curriculum is expected to be finalized by the end of end of June 2019.

**The Consultants will have to be based in Rome or be able to travel regularly to meet the project management team in Rome.**



**General prerequisites:**

**Education and working experience:**

- Master Degree in Pedagogy and Education, Social Sciences or related fields;
- At least 8 years' proved work experience in designing and implementing training programs, preferably in the migration field;
- Experience in working in a multicultural environment and/or in cultural mediation is an advantage;
- Experience with International Organizations, NGOs, Italian Institutions is an advantage;
- Computer skills, usage of MS Office.

**Competencies:**

- Ability to elaborate capacity-building tools and procedures with neutrality and professionalism;
- Excellent drafting skills;
- Very good communication skills;
- Excellent knowledge of participatory training as well as relevant methodologies and tools in use;
- Ability to listen and work with flexibility, integrity and professionalism;
- Ability to be proactive, with common sense and good interpersonal skills;
- Ability to work within a team in difficult and multicultural environments, under pressure, in close collaboration with the project management team;
- Capacity to learn and gain new competencies, while accepting/giving constructive criticism.

**Languages:**

Fluency in written and spoken **Italian and English**.

**Implementation period: February - June 2019**

**Interested candidates shall submit the following documents in English to the e-mail address: [applicationsiomitaly@iom.int](mailto:applicationsiomitaly@iom.int), specifying as subject: **CFCV 2019 01 EXT – Didactics Expert** :**

- 1. Curriculum Vitae with a record of relevant publications;**
- 2. A one-page proposal containing the methodology of products' development;**
- 3. The financial proposal to develop the mentioned products.**

**Only pre-selected candidates will be further contacted for the interview.**

**Posting Period: 15 January 2019 – 16 February 2019**